

AGENDA
CITY OF LEESBURG COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
JULY 28, 2003
5:30 P.M.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. APPROVE CITY COMMISSION MEETING MINUTES:

- A. Regular meeting held July 14, 2003

2. PROCLAMATIONS:

- A. Proclaim August 3, 2003 as National KidsDay
B. Proclaim August 5, 2003 as National Night Out

3. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

A. PURCHASING ITEMS:

1. 03-FB-51 Construct concession, maintenance building (\$329,013.00)
2. Purchase Gas Modeling and System Planning Software (\$33,000.00)

B. RESOLUTIONS:

1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a contract with Mark Cook Builders, Inc. for construction of the concession and equipment storage buildings at the Sleepy Hollow Recreation Complex for \$329,013.00, pursuant to bid #03-FB-51; and providing an effective date.
2. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute the first amendment to the agreement with Harvard Jolly Clees Toppe, Architects, P.A. for additional services to perform a cursory evaluation of the existing Arts Building on the currently proposed Library site; and providing an effective date.
3. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Electric Services, Inc. for electrical contractor services pursuant to bid #03-RFP-007; and providing an effective date.
4. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a contract amendment between the City of Leesburg and Mark Cook Builders, Inc. for the construction of

improvements for Johns Avenue Stormwater Park for \$20,743.00; pursuant to bid #02-FB-92 and providing an effective date.

5. A resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Ocala Coca-Cola Bottling Company for the purchase of ten (10) scoreboards for Sleepy Hollow Recreation Complex; and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an amendment to the agreement with Post, Buckley, Schuh & Jernigan, Inc. (PBS & J) to provide GASB-34 infrastructure asset valuation for \$7,440.00; and providing an effective date.
7. T-Hangar Leases
 - A. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Vincent Denimarck for T-Hangar #1 at Leesburg Regional Airport; and providing an effective date.
 - B. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Melinda Simmons for T-Hangar #2 at Leesburg Regional Airport; and providing an effective date.
 - C. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Neil Fischer for T-Hangar #7 at Leesburg Regional Airport; and providing an effective date.
 - D. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Roland Gibson for T-Hangar #8 at Leesburg Regional Airport; and providing an effective date.
 - E. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Lewis Bell for T-Hangar #9 at Leesburg Regional Airport; and providing an effective date.
 - F. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Peter J. Finch for T-Hangar #10 at Leesburg Regional Airport; and providing an effective date.
 - G. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Lewis Bell for T-Hangar #11 at Leesburg Regional Airport; and providing an effective date.
 - H. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Bruce Chivers for T-Hangar #14 at Leesburg Regional Airport; and providing an effective date.

- I. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Ken P. Ksionek for T-Hangar #17 at Leesburg Regional Airport; and providing an effective date.
 - J. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Charles Weller for T-Hangar #19 at Leesburg Regional Airport; and providing an effective date.
 - K. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Robert S. Brown for T-Hangar #20 at Leesburg Regional Airport; and providing an effective date.
- 8. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the City Manager to execute an engagement letter between the City of Leesburg and Kirkpatrick Pettis; and providing an effective date.
 - 9. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve and execute a professional services agreement between the City of Leesburg and Lake County Consulting Inc.; and providing an effective date.
 - 10. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to approve an agreement to purchase lot 88 of the Villages of Lake Pointe; and providing an effective date.
 - 11. A resolution of the City of Leesburg, Florida, accepting and approving a plat of the Village at Lake Pointe subdivision, a subdivision in an R-1-A (single family residential) district, within the City of Leesburg, Florida, generally located at the northwest corner of the intersection of Sleepy Hollow Road and Sunnyside Drive, lying in Section 29, Township 19 south, Range 25 east; and accepting and dedicating to the use of the public the streets and public places contained therein; and providing an effective date.

C. OTHER AGENDA ITEMS:

- 1. Curfew Waiver request for Skateworld for August 8, 2003, October 31, 2003, December 31, 2003, and February 13, 2004

4. PUBLIC HEARINGS:

- A. Second reading of an ordinance accepting Trustee's Deed for property located in Section 23-19-24 (Alice T. Graves)
- B. Second reading of an ordinance extending the expiration date for participation in the Municipal Service Taxing Unit (MSTU) established by Lake County to fund Ambulance and Emergency Medical Services

- C. Second reading of ordinance amending the Fiscal Year 2002-03 budget for the Gas Fund
 - D. Second reading of an ordinance amending the Fiscal Year 2002-03 budget for the Capital Projects Fund
 - E. Second reading of an ordinance amending the Fiscal Year 2002-03 budget for the Wastewater Fund
 - F. Second reading of an ordinance amending §28-7 of the Code of Ordinances pertaining to design criteria for stormwater management systems
 - G. First reading of an ordinance amending the Fiscal Year 2002-03 budget for the Wastewater Fund
 - H. First reading of an ordinance amending the Fiscal Year 2002-03 budget for the Gas Fund
 - I. First reading of an ordinance amending §4-42 of the Code of Ordinances authorizing the City Manager to execute T-hangar leases on forms approved by resolution
 - J. Introduce a resolution appointing Margaret T. Branham to the Library Advisory Board to fill the remainder of the five-year term, which will expire September 30, 2007
 - K. Introduce a resolution authorizing the Citizens Advisory Task Force and appointing members to the Committee
 - L. Introduce resolution naming Berry Park
 - M. Set millage rate, date, time and place of the first Public Budget Hearing
 - N. Opportunity for Commissioners to recommend changes to the Fiscal Year 2003-2004 City of Leesburg budget
- 5. FINANCE DIRECTOR ITEMS:**
- A. Monthly Financial Report for June 2003
- 6. CITY ATTORNEY ITEMS:**
- 7. CITY MANAGER ITEMS:**
- 8. ROLL CALL:**

9. ADJOURN - Motion, second and vote

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA CORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 “If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” The City of Leesburg does not provide this verbatim record.

AGENDA 030728

7/25/2003 8:30 AM